

## **NOTICE TO SAAMA MEMBERS: CSAM DESIGNATION**

One of SAAMA's main objectives is to uplift the professional status of the maintenance and asset management practitioners by raising the professional standards of maintenance and asset management in industry. As a major step towards achieving this objective, the SAQA Board approved the recognition of SAAMA as a professional body. It also approved the registration of the designation "Certified Senior Practitioner in Asset Management" (CSAM) to be awarded by SAAMA. This is the first designation that will be developed and awarded, to be followed by further designations indicating different levels of proficiency in Asset Management. The following requirements are applicable to the CSAM designation:

- the applicant needs to be a member of SAAMA (but membership does not guarantee any designation);
- Engineering NQF level 6 or equivalent tertiary qualification;
- a minimum of 8 years relevant experience in the field of Asset Management;
- a portfolio of evidence must be submitted in support of a set list of competencies that need to be demonstrated as per the applicable competency standard - references for each of these submitted competencies must be supplied;
- the applicant must also pass a specified SAAMA examination as final evaluation; and
- recognition of prior learning will be applied in line with the stated RPL policy.

For the designation to be relevant it needs the support of industry stakeholders, and to satisfy their requirements. In view of the need to make progress on this matter, Council aims to award the first CSAM designations soon in 2017, and has prepared an initial draft framework for comment - which is attached.

Accordingly, the SAAMA Council invites members of SAAMA to:

- nominate representatives to participate in a Working Group that will recommend to the SAAMA Council requirements and processes for obtaining the CSAM asset management designation, determine the nature of future designations, and the sequence in which they are to be pursued with SAQA;
- submit comments on the draft framework; and
- nominate potential suitable candidates to pilot the process for award of the CSAM (only) designation.

**We would appreciate your feedback in writing to [cynthia@vdw.co.za](mailto:cynthia@vdw.co.za) by 10 May 2017.**

Kind regards  
Johannes Coetzee  
SAAMA President

## AM DESIGNATIONS AND REGISTRATION REQUIREMENTS – INITIAL APPLICATION

| Designation                                       | Role  | Competency   | Registration requirements # |   |   |
|---|---|--|-----------------------------|---|---|
|   |   |  | Work experience             | Knowledge   | Practice  |
| <b>CAAM</b> – Certified Associate Asset Manager   | <ul style="list-style-type: none"> <li>• <b>Implements specific operational</b> AM processes</li> <li>• Coordinates as a team member</li> </ul>   | <ul style="list-style-type: none"> <li>• Is <b>aware</b> of and <b>understands</b> the scope, terminology, and <b>fundamental</b> principles and processes of the requirements for recognised AM systems</li> <li>• <b>Understands</b> the contribution of effective and efficient implementation of the individual’s activities in achieving the organisation’s AM objectives</li> </ul>  | • <b>2yrs</b> in AM         | <ul style="list-style-type: none"> <li>• <b>NQF 5</b> or RPL in core discipline *</li> <li>• <b>Core SCPP</b> or recognised equivalent ^</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Successful application</b> of required competency in line with the <b>CAAM</b> role</li> </ul>  |
| <b>CPAM</b> – Certified Practitioner in AM        | <ul style="list-style-type: none"> <li>• <b>Manages a selection of operational</b> AM processes</li> </ul> <p>In so doing:</p> <ul style="list-style-type: none"> <li>• Informs organisational policies and procedures</li> <li>• Informs AM strategies and plans</li> <li>• Implements organisation’s applicable risk, performance and financial management controls</li> <li>• Leads a team / teams</li> <li>• Integrates inputs from and outputs to other AM practitioners</li> </ul>  | <ul style="list-style-type: none"> <li>• Is aware of, understands, and <b>implements</b> the principles and processes of recognised AM systems applicable to the role</li> <li>• Understands the contribution of <b>effective and efficient implementation</b> of the allocated AM processes in achieving the organisation’s AM objectives</li> <li>• Informs optimisation</li> <li>• Exercises <b>professional</b> knowledge and judgement in the respective role domain, and recognises own limitations</li> <li>• Ensures <b>compliance</b> of allocated processes with the organisation’s adopted AM system as well as industry standards and codes</li> </ul>   | • <b>5yrs</b> in AM         | <ul style="list-style-type: none"> <li>• <b>NQF 5</b> or RPL in core discipline *</li> <li>• <b>SCPP</b> or recognised equivalent ^</li> </ul>      | <ul style="list-style-type: none"> <li>• Successful application of required competency in line with the <b>CPAM</b> role relating to a <b>significant asset portfolio</b></li> <li>• <b>Professional registration</b> in core discipline *</li> </ul> |
| <b>CSAM</b> – Certified Senior Practitioner in AM | <ul style="list-style-type: none"> <li>• Manages# <b>significant AM outcomes</b></li> </ul> <p>In so doing:</p> <ul style="list-style-type: none"> <li>• Prepares organisational policies and procedures</li> <li>• Prepares AM strategies and plans</li> <li>• Ensures policy, strategy and tactical decisions are properly informed</li> <li>• Ensures effective risk, performance and financial management control</li> <li>• Ensures ongoing AM practice improvement</li> <li>• Integrates with / participates as part of top management</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Crafts the AMS</b> to effectively implement the principles and processes of recognised AM systems applicable to the role and the overall organisation</li> <li>• Understands the contribution of the allocated AM objectives in achieving the <b>organisation’s strategic objectives</b></li> <li>• Informs the crafting of the respective <b>AM objectives</b></li> <li>• <b>Integrates</b> multiple disciplines to solve complex problems</li> <li>• Ensures <b>optimisation</b> of solutions</li> <li>• Resolves problems <b>outside the ambit of standards and codes</b></li> <li>• Understands <b>impacts on other disciplines</b></li> <li>• Ensures effective <b>prioritisation</b> of resource allocations</li> <li>• Exercises <b>professional</b> knowledge and judgement in the respective domain of the role, and recognises own limitations</li> <li>• Ensures clear <b>allocation of roles and responsibilities</b> in line with the organisation’s adopted AM system</li> <li>• Identifies opportunities for improved <b>efficiency and effectiveness</b> of the AMS and asset-based service delivery</li> <li>• Ensures <b>legal compliance</b></li> </ul> | • <b>8yrs</b> in AM         | <ul style="list-style-type: none"> <li>• <b>NQF 6</b> or RPL in core discipline *</li> <li>• <b>SCPP</b> or recognised equivalent ^</li> </ul>      | <ul style="list-style-type: none"> <li>• Successful application of required competency in line with the <b>CSAM</b> role relating to a significant asset portfolio</li> <li>• <b>Professional registration</b> in core discipline *</li> </ul>        |

|                                      |  |   |  |  |   |
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| <b>CFAM – Certified Fellow in AM</b> | Manages# significant <b>and complex</b> AM outcomes in an organisation-wide context<br>In so doing: <ul style="list-style-type: none"> <li>• Prepares organisational policies and procedures</li> <li>• Prepares AM strategies and plans</li> <li>• Ensures policy, strategy and tactical decisions are properly informed</li> <li>• Ensures effective risk, performance and financial management control</li> <li>• Ensures ongoing AM practice improvement</li> <li>• Participates as part of top management</li> <li>• Provides strategic leadership</li> </ul> | As above, plus: <ul style="list-style-type: none"> <li>• Displays a high degree of synthesis and ability to <b>solve complex AM problems</b> (including inputs across all disciplines, and / or with <b>stakeholders or community</b>)</li> <li>• <b>Conceptualises alternative strategic approaches</b></li> <li>• <b>Provides strategic leadership and shapes business culture</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>12yrs</b> in AM</li> </ul> | <ul style="list-style-type: none"> <li>• <b>NQF 7</b> or RPL in core discipline</li> <li>• SCPP or recognised equivalent*</li> <li>• <b>NQF 8</b> in AM or recognised equivalent @ or RPL</li> </ul> | <ul style="list-style-type: none"> <li>• Successful application of required competency in line with the <b>CFAM</b> role relating to a significant and <b>complex</b> asset portfolio</li> <li>• <b>Professional registration</b> in core discipline *</li> </ul> |
|--------------------------------------|--|---|--|--|---|

\* “core disciplines” include trades, engineering, architecture, facilities management, quantity surveying, town planning, and management sciences as applicable

^ “recognised equivalent” to SCPP include CAMA (WPIAM) and others agreed by the SAAMA Council

# “manages” includes individuals external to the organisation (such as consultants) that provide advice to practitioners at the respective level

@ “recognised equivalent” qualifications to the graduate certificate in AM (NQF 8) will be considered by SAAMA until a more robust AM qualifications framework is established

Note: recognised good AM practice is as indicated in ISO 55001, applied in accordance with the operating environment and objectives of the organisation.

#### **DESIGNATION APPLICATION PROCESS:**

- a. An applicant selects the designation most appropriate to his / her current role, and makes an INITIAL submission together with POP of an application fee:
  - i. contact information and SAAMA member details
  - ii. the proposed designation
  - iii. a cv providing an overview of overall experience and, for each of the respective time periods of AM experience: the respective dates, the organisation, the individual’s role, responsibilities, and own activities (and, where applicable, support provided by others), and a high-level overview of the respective asset portfolio (nature, size, criticality, value, location etc to illustrate significance and / or complexity) and the AM framework (illustrating its maturity in terms of, for example, policies, strategies, procedures, plans, systems) applicable to the role – the main emphasis should be on the current role – overall length not to exceed 5 A4 pages
  - iv. a schedule of the documents proposed to be submitted to demonstrate the meeting of knowledge requirements (eg qualification certificates, equivalents or RPL)
  - v. a schedule of the documents proposed to be submitted and mapped to demonstrate the meeting of the stated practice requirements – note, where documents are not in the public domain, client permission may need to be sought
- b. The initial submission is reviewed by a representative of SAAMA and feedback is provided to the applicant:
  - i. Indicating if the proposed designation is considered appropriate based on the initial information provided, if not, indicating the gaps
  - ii. Indicating if the scope of the proposed support documentation is considered appropriate, if not, indicating the gaps
- c. The applicant makes a formal submission with the full required documentation to SAAMA. The portion of the cv relating to the current role (at least) must be verified by a registered professional.
- d. A representative of SAAMA will review the formal submission and check for compliance with the feedback on the initial submission, and review the validity and quality of the support documentation provided. Where necessary, any gaps will be identified, and where applicable, may suggest additional information be requested, or for the individual to attend an interview. The representative will make a recommendation to the SAAMA Council, and on approval, will provide feedback of the outcome to the applicant.

- e. The applicant may register any grievance for consideration of the SAAMA Council.
- f. Where applicable, and upon confirmation of the applicable designation registration fee, SAAMA will issue a certificate indicating the individual's name, certification number, designation, and the applicable period (3 years), and note such on the SAAMA website.

**RE-REGISTRATION:**

- a. Registration of the designation is valid for 3 years subject to being a member of SAAMA in good standing.
- b. For continuation of the registration after a period of 3 years, the member must submit a summary of how the minimum of 15 continuing professional development (CPD) points have been accrued for the period, in line with the schedule approved by SAQA (including for example, attendance of conferences, receiving training, lecturing, publications, assessments of AM competency).

**APPLICATION FOR NEW DESIGNATION:**

At any stage, a member in good standing may apply for a new designation by following the designation application process indicated above.